

| Word/Phrase                                             | Part of speech | IPA (UK)                                  | IPA (US)                         | Definition                                                                                    | Sample sentence                                                               |
|---------------------------------------------------------|----------------|-------------------------------------------|----------------------------------|-----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| <b>Collocations: making big decisions</b>               |                |                                           |                                  |                                                                                               |                                                                               |
| lose heart                                              | phrase         | luːz hɑː(r)t                              | luz hart                         | to stop believing that you can succeed                                                        | He never <b>lost heart</b> , even though his rival was way ahead.             |
| make the break/change                                   | phrase         | meɪk ðə breɪk/tʃeɪndʒ                     |                                  | to make a decision to change something in your life, usually something significant            | I decided to <b>make the break</b> and buy my own place.                      |
| make a decision                                         | phrase         | meɪk ə dɪ'sɪʒ(ə)n                         |                                  | a choice that you make after thinking carefully                                               | The committee should <b>make a decision</b> later this week.                  |
| put a plan into action                                  | phrase         | pʊt ə plæn ɪn'tuː 'ækj(ə)n                | pʊt ə plæn ɪn'tu 'ækj(ə)n        | to start using an idea to succeed in doing something                                          | We are ready to <b>put</b> our <b>plan into action</b> .                      |
| set short-term and long-term goals                      | phrase         | set ʃɔː(r)t tɜː(r)m ænd lɒŋ tɜː(r)m ɡəʊls | set ʃɔrt tɜrm ænd lɒŋ tɜrm ɡoʊls | to decide what you want to achieve in the near future and for the future generally            | It's important to <b>set short-term and long-term goals</b> for your career.  |
| stay motivated                                          | phrase         | steɪ 'məʊtɪveɪtɪd                         | steɪ 'moʊtɪveɪtəd                | to keep enthusiastic and determined to achieve success                                        | Athletes must <b>stay motivated</b> in order to reach the top.                |
| take the next step                                      | phrase         | teɪk ðə nekst step                        |                                  | to perform a particular action, usually something significant                                 | They decided to <b>take the next step</b> and get married.                    |
| turn a dream into reality                               | phrase         | tɜː(r)n ə driːm ɪn'tuː ə rɪ'æləti         | tɜrn ə drɪm ɪn'tu ə rɪ'æləti     | to make something happen that you have always hoped for                                       | She <b>turned</b> her <b>dream</b> of living in Paris <b>into a reality</b> . |
| work toward a goal                                      | phrase         | wɜː(r)k tə'wɔː(r)d ə ɡəʊl                 | wɜrk tə'wɔrd ə ɡoʊl              | to do things that help you to make progress toward something that you want to achieve         | Daniel is <b>working toward</b> his <b>goal</b> of becoming a chef.           |
| <b>Dependent prepositions (verb/adjective + for/of)</b> |                |                                           |                                  |                                                                                               |                                                                               |
| ask for                                                 | phrasal verb   | ɑːsk fɔː(r)                               | æsk fɔːr                         | to speak or write to someone because you want them to give you something                      | You could <b>ask for</b> part-time work.                                      |
| aware of                                                | phrasal verb   | ə'weər ɒv                                 | ə'wer ɒv                         | knowing about a situation or a fact                                                           | We are <b>aware of</b> this problem.                                          |
| look for                                                | phrasal verb   | lʊk fɔː                                   | lʊk fɔr                          | to hope to get something that you want or need                                                | Mike is <b>looking for</b> work.                                              |
| prepare for                                             | phrasal verb   | pɹɪ'peə fɔː(r)                            | pɹɪ'per fɔːr                     | to make plans for a future event so that you will be ready for it                             | Mary is <b>prepared for</b> retirement.                                       |
| proud of                                                | phrasal verb   | praʊd ɒv                                  | praʊd ɒv                         | feeling happy about your achievements, your possessions, or people who you are connected with | He was very <b>proud of</b> himself for winning.                              |
| suitable for                                            | phrasal verb   | 'suːtəb(ə)l fɔː(r)                        | 'sutəbəl fɔːr                    | right for a particular purpose, person, or situation                                          | The movie wasn't <b>suitable for</b> a younger person.                        |
| typical of                                              | phrasal verb   | 'tɪpɪk(ə)l ɒv                             | 'tɪpɪk(ə)l ɒv                    | used for saying that someone is behaving in the way that they usually behave                  | The story is <b>typical of</b> this newspaper.                                |
| work for                                                | phrasal verb   | wɜː(r)k fɔː(r)                            | wɜrk fɔːr                        | to have a job, usually one that you are paid to do                                            | Sara could <b>work for</b> a café.                                            |

| Word/Phrase                   | Part of speech | IPA (UK)   | IPA (US)  | Definition                                                                   | Sample sentence                                                                  |
|-------------------------------|----------------|------------|-----------|------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <b>Problems and solutions</b> |                |            |           |                                                                              |                                                                                  |
| agree on                      | phrasal verb   | ə'gri: ɒn  | ə'gri ɑn  | to have the same opinion as somebody else about something                    | The committee members all <b>agree on</b> the need for more information.         |
| analyze                       | verb           | 'ænaləɪz   |           | to study or examine something in detail in order to understand or explain it | You need the ability to <b>analyze</b> and evaluate information.                 |
| cause                         | verb           | kɔ:z       | kɔz       | to make something happen, usually something bad                              | The storm <b>caused</b> widespread damage.                                       |
| come up with                  | phrasal verb   | kʌm ʌp wɪð |           | to think of something such as an idea or a plan                              | Is that the best you can <b>come up with</b> ?                                   |
| deal with                     | phrasal verb   | di:l wɪð   | dil wɪð   | to take action to do something, especially to solve a problem                | The government must now <b>deal with</b> the problem of high unemployment.       |
| solve                         | verb           | sɒlv       | sɔlv      | to find a solution to something that is causing difficulties                 | We can help you <b>solve</b> your financial problems.                            |
| suggest                       | verb           | sə'dʒest   | səg'dʒest | to offer an idea or a plan for someone to consider                           | The report <b>suggested</b> various ways in which the service could be improved. |