

UNIT 16 REVIEW TEST LISTENING SCRIPT

Radio host: Good afternoon listeners, and welcome to Tech Talk on WRBB radio. I'm your host, Amy Bertrand, and today we'll be discussing issues of Internet etiquette and the workplace.

It's somewhat of a hot topic this week after a report came out of Canada where a woman was fired for sending rude emails to her co-workers. Jenna Hardy, a third-year employee at a major accounting firm, reportedly sent numerous emails that included demands and unkind requests written in capital letters. One such email had an all-capital-letter subject line that read "ALL OF YOU HAD BETTER NOT BE LATE TO THURSDAY'S MEETING," which she sent to over 15 other employees. In addition, her former co-workers said she would post private information about co-workers on company message boards. Hardy admits that she sent only one email with capital letters in the message, but says that the "private information" was related to company business. She asks why the company fired her without warning. She feels her company had no official policy for electronic communication, and says the company ought to give her back her job. If not, she plans to challenge the company's decision in court. She has already hired a lawyer to help her.

What are the rules of Internet etiquette? Should we be more sensitive to the rules of electronic communication? Joining us today to discuss these questions is Internet etiquette expert, Sandy Nellis, who says we had better be careful about how we communicate online.